



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-5

Marvin S. Shapiro, Treasurer
Citizens Organized Political Action Committee
1800 Avenue of the Stars, #900
Los Angeles, CA 90067

SEP 2 @ 2002

Identification Number: C00110585

Reference: June Monthly Report (5/1/02-5/31/02)

Dear Mr. Shapiro:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-Records at the Commission indicate that your committee should be following a quarterly filing schedule; however, the reports you have recently filed indicate that you are following a monthly filing schedule. Please be advised that 11 CFR §104.5(c) requires political committees to notify the Commission prior to changing its reporting schedule. Please provide further clarification regarding your committee's filing schedule.

Any amendment or clarification should be filed with the Federal Election Commission. Electronic filers must file amendments (to include statements, designations, and reports) in an electronic format and must submit an amended report in its entirety, rather than just those portions of the report that are being amended. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530 (at the prompt press 1, then press 2 to reach the Reports Analysis Division). My local number is (202) 694-1130.

Sincerely,

Antoinette Kitchen
Senior Campaign Finance Analyst
Reports Analysis Division

